



Library Board Meeting

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, December 1, 2011, called to order at 7:02 pm by the Chair, M.Smith.

Present: M.Smith, Councillor Bartley, Councillor Hargrave, Councillor Hilton, M.Kennedy, A.Jenkins, L.Pinnock, J.Gordon.

Regrets: D.McNeely

Staff: C.Nordheimer James and A.Kroeplin .

PRESENTATION:

Councillor Bartley presented a Volunteer Appreciation Award from the Town of Whitchurch-Stouffville to Chairman Maurice Smith for his 5 years of dedicated volunteer service.

1. INTRODUCTION TO ADDENDUM ITEMS: - None

2. ADOPTION OF AGENDA:

MOTION - #011-94

Moved by R.Hargrave, seconded by M.Kennedy:

THAT the agenda be adopted as presented.

CARRIED.

3. DELEGATION: - None

4. ERRORS & OMISSIONS: MINUTES OF REGULAR BOARD MEETING: November 3, 2011.

Two different formats of the minutes were distributed for the Board to discuss. M.Kennedy informed members that the condensed version is all that is required based on the procedural by-law and regulatory requirements.

MOTION - #011-95

Moved by M.Kennedy, seconded by R.Bartley:

THAT the Board adopt the minutes prepared by the Acting Chair from the November meeting in accordance with procedural by-law, and that all future minutes be based on the same format.

CARRIED.

5. BUSINESS ARISING FROM PAST MEETINGS:

5.1 Policy Structure:

Discussion ensued regarding the schedule to review policies.

5.2 Board Orientation Policy

The Committee was asked to modify this policy based on comments made at this meeting, and then present it at the next meeting.

5.3 Board Evaluation Policy

It was recommended that the Committee revise this policy based on tonight's discussion, then resubmit it at the next meeting.

6. COMMITTEE REPORTS

6.1 Book Sale Sub-Committee: - Minutes from October 17, 2011

MOTION #: 11-96

Moved by S.Hilton, seconded by M.Kennedy,

THAT the Book Sale Sub-Committee minutes be accepted.

CARRIED.

J.Gordon reported that the Book Sale Sub-committee recommended not to hire a Coordinator and to advertise for additional committee members. The next meeting will be held in January 2012.

6.2 Business Sub-Committee:

No report.

6.3 Personnel Sub-Committee: - Terms of Reference

MOTION - #011-97

Moved by L.Pinnock, seconded by J.Gordon:

THAT the Personnel Sub-committee's Terms of Reference be accepted.

CARRIED.

6.4 Policy Sub-Committee: - Presentation

Deferred to a future Library Board meeting.

6.5 Seniors Sub-Committee:

All members are welcome to attend the Senior's Christmas Party on December 7 at 10:00 a.m.

7. **REPORT FROM COUNCIL:** (on matters relating to the Library) - No report.

8. **REPORT FROM SOLS:**

A. Jenkins reported on the SOLS Trustee Meeting that he attended on November 19 in Port Perry. He recommended that representatives attend the next SOLS Trustee meeting on April 21, 2012.

9. **REPORT FROM FOPL:**

L.Pinnock presented his report, focusing on the concern that grants are based on 2006 population data.

10. **NEW BUSINESS:**

10.1 Family Day Report

The CEO's report was presented to the Board.

10.2 Library Holiday Hours 2012

MOTION - #011-98

Moved by R.Bartley, seconded by L.Pinnock:

THAT the Library Holiday Hours 2012 be approved as presented.

CARRIED.

10.3 Board Meeting Schedule 2012

MOTION - #011-99

Moved by R.Hargrave, seconded by A.Jenkins:

THAT the Board Meeting Schedule be approved as presented.

CARRIED.

10.4 Library Service Agreement – Aurora Public Library and Mayor’s Letter

After much discussion, R.Hargrave offered to contact Mayor Emmerson to discuss.

10.5 PLA Conference Request

MOTION - #011-100

Moved by R.Hargrave, seconded by L.Pinnock:

To approve to pay for the cost for the CEO to attend the PLA Conference in Philadelphia from March 13 to 17, 2012 from the 2011 Training account. CARRIED.

10.6 Comments from Public

The CEO presented items from the public regarding various complaints and compliments.

11. ROUND TABLE DISCUSSION: - None

12. NEXT MEETING: - January 5, 2012

11. ADJOURNMENT:

MOTION #: 11-101

Moved by M.Kennedy, seconded by S.Hilton,

That the meeting be adjourned at 9:23 p.m.

CARRIED.

Signed: _____

Date _____