

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, September 2, 2010, at 7:11 pm at the Library. Absent: Deborah McNeely, Carol Morin, and Mayor Wayne Emmerson. Staff in Attendance: Carolyn Nordheimer James.

Prior to the start of the meeting, Carolyn Nordheimer James, CEO, introduced Anna Kroeplin to the members of the Board. Anna will be assuming the duties of Administrative Assistant to the Chief Executive Officer beginning September 13, 2010.

1. Introduction of Addendum Items – 2010 Summer Reading Program
2. Adoption of Agenda
Motion - #10-042
Moved by Linda Cundari, seconded by Janet Reid that:
The agenda be adopted as presented. Carried.
3. Declarations – nil
4. Adoption of minutes of last regular meeting – June 10, 2010
Motion - #010-043
Moved by Janet Reid, seconded by Maurice Smith that:
The minutes from the last regular meeting of June 10, 2010 be approved as presented.
Carried.
5. Delegations – Joel Gordon was not in attendance. The Chief Executive Officer will contact Joel to arrange for another date for the presentation.
- Fred Robbins indicated his wish to donate a selection of 15 collector plates depicting the history of Stouffville to the Library. Fred will donate his time and the material for the installation of the plates on the wall above the catalogue cabinet in the Genealogy Room. Councillor Hilton suggested that Fred compose a booklet providing information on the place depicted on each plate. Councillor Hilton also asked that Fred inform the Whitchurch-Stouffville Museum of his donation. Janet Reid confirmed with Fred that he is donating the plates free and clear to the Library. The Chief Executive Officer will prepare a document indicating the above that will be signed by both parties. Councillor Bartley asked that a written thank you be sent to Fred for his generous donation of the plates, his time, and the material for the project.
6. Business arising from the last Meeting - None
7. Committee Reports
 - 7.1 Book Sale Committee – next meeting to take place on September 8, 2010
 - 7.2 Seniors' Sub-Committee of the Board – no report
 - 7.3 Whitchurch-Stouffville Public Library Board - Business Committee
A meeting of the Business Committee was held at 2:30 pm on Wednesday, September 1st at the Library. In attendance were Janet Reid, Deborah McNeely, Maurice Smith, John Relph, and Carolyn Nordheimer James (CEO). At that meeting, the Committee developed a funding formula for materials purchases - a baseline amount x cost of living x population of the current budget year.
Motion - #010-044
Moved by Maurice Smith seconded by Janet Reid that:
The Library Board adopts the following formula for materials expenditures:

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Baseline materials expenditures/capita x annual cost of living x estimated population for the budget year.

Carried.

Motion - #010-045

Moved by Janet Reid, seconded by Councillor Hilton that:

The Library Board establishes the initial baseline expenditure per capita amount at \$4.44.

Carried.

Motion - #010-046

Moved by Maurice Smith, seconded by Janet Reid that:

The Library Board directs the Chief Executive Officer to use the materials funding formula as adopted by the Board in the preparation of the 2011 operating budget.

Carried.

8. Report from Council – no report
9. Report from SOLS – Carol Morin was absent from the meeting. The next SOLS trustee meeting will take place on Saturday, November 20, 2010.
10. New Business
- 10.1 Audited Financial Statements
The Library Board had before them the 2009 Audited Financial Statements.
Motion #010-047
Moved by Maurice Smith, seconded by Councillor Bartley that:
The Library Board direct the Chief Executive Officer to clarify with Town Management who takes responsibility for the Audited Financial Statements of the Library.
Carried.
Motion #010-048
Moved by Maurice Smith, seconded by Janet Reid that:
The Library Board directs the Chief Executive Officer to ask Town Management for a copy of the Management Report relating to the Library.
Carried.
- 10.2 Municipal Election Kit from FOPL
John Relph, the Board Chair, will write a letter to the editor of the Sun-Tribune encouraging candidates for the municipal election to keep library issues on their agenda.
- 10.3 All-candidates Meeting – September 23, 2010
The Library Board Chair reminded Board members of the all-candidates meeting sponsored by the Library on September 23, 2010. Catherine Sword will be asked to write the thank you letter on behalf of the Library.
- 10.4 Capital Budget 2011

A discussion of the 2011 capital budget was deferred to the October meeting when it is hoped that more information will be available from the Town Leisure Services Department relating to their plans for expansion of the Lebovic Leisure Centre.

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10.5 2010 Summer Reading Program

The Library Board had before them the 2010 Summer Reading Program report as prepared by Anne Houle, Co-ordinator of Children and Youth Services. More children participated this year than in 2009. Comments from the parents' survey were overwhelmingly positive.

11. Round Table Discussion – no discussion

12. Adjournment

Motion #010-049

Moved by Linda Cundari, seconded by Janet Reid that:

The meeting be adjourned. Time 9:11 pm.

Signed _____