



## Library Board Meeting

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, October 7, 2010, at 7:08 pm at the Library.

Present: Linda Cundari, Wayne Emmerson, Susanne Hilton, Deborah McNeely, Carol Morin, Maurice Smith.

Absent: Richard Bartley, Janet Reid and John Relph.

Staff: Carolyn Nordheimer James and Anna Kroeplin.

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Linda Cundari, Vice-chair, acted as Chair for this meeting in John Relph's absence.

1. INTRODUCTION OF ADDENDUM ITEMS:

– Non-residential Library Access, designated as Item 9.5 under NEW BUSINESS.

2. ADOPTION OF AGENDA:

**Motion - #10-043**

Moved by Maurice Smith, seconded by Deborah McNeely that:

The agenda be adopted as presented.

CARRIED.

3. DECLARATIONS: – nil

4. ADOPTION OF MINUTES OF LAST REGULAR MEETING: – September 2, 2010

**Motion - #010-044**

Moved by Susanne Hilton, seconded by Maurice Smith that:

The minutes from the last regular meeting of September 2, 2010 be approved as presented.

CARRIED.

4.1. Delegations:

- Catherine Sword thanked the Library Board for their excellent support during the course of the successful All-candidates Night.

- Carolyn Nordheimer James introduced Joel Gordon who gave a presentation that showcased a multi-media screen which has the capability to promote Library and community events to the public on a continuous basis. It can eventually be compatible with the Internet and use audio messages to update information immediately, i.e. Amber Alerts. Content would be changed bi-monthly to include upcoming events and contact information for ongoing programs, clubs and services. There is a one-time cost of \$1,000 to purchase the screen and it will be owned by the purchaser. Local advertisers will absorb the cost of content change.

**Motion - #010-045**

Moved by Wayne Emmerson, seconded by Maurice Smith that:

A unit be purchased from the Book Sale Account to buy and install the screen at the Library, which will be located behind the Information Desk.

CARRIED.

5. BUSINESS ARISING FROM THE LAST MEETING:

5.1 Audited Financial Statements 2009

The Board reviewed the revised Auditor's Letter. Through discussion, it was confirmed that at this time, it was not financially viable to have the Auditors present their report(s) in person at a Board meeting. The CEO was directed to include this requirement in the next

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contract with the Auditor, (deferred to next year). It was also confirmed that the Management Report had no issues relating to the Library and its operations.

**Motion - #010-046**

Moved by Deborah McNeely, seconded by Carol Morin that:  
The Auditor's revised letter be received.

CARRIED.

5.2 Capital Budget 2011-2020

The CEO reviewed this report, highlighting the necessary changes that are dependent on the future design and building plans of the Library expansion.

**Motion - #010-047**

Moved by Wayne Emmerson, seconded by Deborah McNeely that:  
The draft Capital Budget 2011-2020 be approved.

CARRIED.

6. COMMITTEE REPORTS:

6.1 Book Sale Committee

Further details were offered by the CEO on this report.

**Motion - #010-048**

Moved by Deborah McNeely, seconded by Susanne Hilton that:  
That the Book Sale Committee report be received.

CARRIED.

6.2 Seniors Sub-committee – no report

It was noted that the next meeting will be held the third week in October. Also, their upcoming Christmas party will be held on Wednesday, December 1, for those interested in attending.

6.3 Whitchurch-Stouffville Library Board, Business Committee – no report

7. REPORT FROM COUNCIL – no report

8. REPORT FROM SOLS - no report

Carol Morin is attending the next SOLS trustee meeting on Saturday, November 20 in Newcastle.

9. NEW BUSINESS:

9.1 Family of the Year

The CEO announced that staff has recommended the Patel family for this honour. The parents and their 3 children, twin girls and a boy, visit the Library 2-3 times a week and enjoy many of the programs offered.

**Motion #010-049**

Moved by Susanne Hilton, seconded by Deborah McNeely that:  
The CEO extend an invitation to the Patel family for the next Library Board meeting in November to receive their award.

CARRIED.

9.2 Ontario Public Library Week – Minister Chan, Aurora Public Library

The CEO informed the Board that there is a kick-off public event at the Aurora Public Library in celebration of Ontario Public Library Week. Representatives from the nine York Region libraries have been invited to attend an open forum that will be held just prior to the

public event. This is an appropriate venue to voice support and concerns about the future of public libraries and their role in supporting the community.

Wayne Emmerson, Deborah McNeely and Carol Morin will join the CEO at the Aurora Public Library on October 18, at 7:00 p.m.

### 9.3 Knowledge Ontario

This was a cross-ministerial initiative taken by the Province 4 years ago to equalize access to information across the Province. Its mandate was to mainstream information from Libraries, Colleges/Universities, primary and secondary schools for the public. Added features included access to digitized records, and a telephone system where the public can contact a 'live' Librarian for assistance. Whitchurch-Stouffville Public Library was selected to be integrated into this program in the Fall of 2010, but recently the Province has cut off its funding. Knowledge Ontario is asking for financial support from the Libraries to keep this fundamental program active. The Whitchurch-Stouffville Public Library has been approached to contribute \$2,000 from its Operating Budget. A decision was deferred until after discussion of the 2011 Operating Budget.

### 9.4 Operating Budget 2011

The CEO offered details as to concerns that may arise due to the augmented expenses in the Operating Budget reflected by an 18.5% increase request. Topics included, but were not limited to, future staffing, market adjustments and development charges. Discussion ensued regarding the funding formula for material expenditures passed at the September Board meeting. It was agreed that this was the preferred approach, as the material totals are flexible compared to fixed items in the Operating Budget.

#### **Motion #010-050**

Moved by Deborah McNeely, seconded by Carol Morin that:  
The working draft of the Operating Budget 2011 with an 18.5% increase be approved to submit to the Treasurer of the Town of Whitchurch-Stouffville. CARRIED.

### 9.5 Non-residential Library Access

Maurice Smith directed questions to the CEO on reciprocal borrowing procedures and non-residential library access. The following libraries have a reciprocal borrowing agreement:

- Markham, Uxbridge, King Township, Pickering, Whitchurch-Stouffville, Georgina, and East Gwillimbury.
- Aurora, Newmarket, Markham, Richmond Hill and Vaughan share one as well through the York Library system.

The CAO's of the Northern Six municipalities are investigating a reciprocal borrowing agreement.

10. ROUND TABLE DISCUSSION: - none

11. ADJOURNMENT:

#### **Motion #010-051**

Moved by Deborah McNeely, seconded by Maurice Smith that:  
The meeting be adjourned at 9:14 pm.

Signed \_\_\_\_\_