

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, March 4, 2010, at 7:15 pm at the Library. Absent: John Relph (Chair), Linda Cundari (Vice-Chair), and Maurice Smith. Staff in Attendance: Carolyn Nordheimer James

1. Introduction of Addendum Items - nil
2. Adoption of Agenda
Motion - #10-017
Moved by Mayor Emmerson, seconded by Janet Reid that:
The agenda be adopted as presented. Carried.
3. Declarations – nil
4. Adoption of minutes of last regular meeting – February 4, 2010
Motion - #010-018
Moved by Mayor Emmerson, seconded by Carol Morin that:
The minutes from the last regular meeting of February 4, 2010 be approved as presented.
Carried.
5. Delegations – nil
6. Business arising from the last Meeting - None
7. Committee Reports
 - 7.1 Book Sale Committee – no report
 - 7.2 Seniors’ Sub-Committee of the Board
Motion #010-019
Moved by Mayor Emmerson, seconded by Janet Reid, to receive the minutes of the February 16, 2010 meeting of the Seniors’ Sub-Committee. Carried.
The CEO reminded the Board of the Seniors’ St. Patrick’s Day party on March 17, 2010.
 - 7.3 Whitchurch-Stouffville Public Library Board - Business Committee
A discussion ensued concerning the timing of the next meeting of the Library Board Business Committee. The Board would like a report from the committee at the April Board meeting.
8. Report from Council
Councillor Hilton reported that the Town has passed the Comprehensive Zoning By-law, the Secondary Plan for Phase Two Development, and the Residential Intensification Plan. A Co-ordinator for the Downtown Stouffville Working Group has been hired on a 3-year contract.
A \$150,000 grant over 3 years has been received from the Government of Ontario for the Community Improvement Plan for downtown Stouffville.
9. Report from SOLS
There will be a Trustees’ meeting held in Ajax in April.
10. New Business
 - 10.1 Direction to Director of Finance
Motion #010-020
Moved by Councillor Bartley, seconded by Councillor Hilton, that the Library Board direct the Treasury Department of the Town to divide any library surplus at year’s end equally between rate stabilization and capital reserves. Carried.

10.2 RFP- self check unit

The CEO reported that the Library received 4 submissions to the RFP for a self check unit. Staff recommends purchasing the unit from 3M Canada. 3M Canada had the lowest bid, their demo unit was preferred by the public, and the Library has had a long-standing relationship with this company.

Motion #010-021

Moved by Councillor Bartley, seconded by Janet Reid, that a self check unit be purchased from 3M Canada. Carried.

10.3 Book Sale Volunteers

The CEO reported that help is needed for the book sale due to the long-term absence of Barb St. John. Deborah McNeely and Carol Morin offered to take on the responsibility of calling the volunteers from last year and setting up the volunteer schedule for 2010. Mayor Emmerson offered assistance in sending out letters to the local libraries and book stores and to the local media.

10.4 Canadian Library Association Conference – June 2-5, 2010

Motion # 010-022

Moved by Janet Reid, seconded by Carol Morin, that the Library Board authorize the attendance of the CEO at the 2010 Canadian Library Association Conference in Edmonton, Alberta. Carried.

This will necessitate a change in the date of the June library board meeting from June 3 to June 10, 2010.

The CEO reminded the Board that the April Board meeting will be held on Thursday, April 8, 2010.

11. Round Table Discussion – None

12. Adjournment

Motion #010-23

Moved by Janet Reid, that:

The meeting be adjourned. Time 8:00 pm.

Signed _____