

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, April 8, 2010, at 7:02 pm at the Library. Absent: Mayor Wayne Emmerson and Councillor Susanne Hilton. Staff in Attendance: Carolyn Nordheimer James

1. Introduction of Addendum Items - nil
2. Adoption of Agenda
Motion - #10-024
Moved by Deborah McNeely, seconded by Janet Reid that:
The agenda be adopted as presented. Carried.
3. Declarations – nil
4. Adoption of minutes of last regular meeting – March 4, 2010
Motion - #010-025
Moved by Deborah McNeely, seconded by Carol Morin that:
The minutes from the last regular meeting of March 4, 2010 be approved as presented.
Carried.
5. Delegations – nil
6. Business arising from the last Meeting
 - 6.1 Book Sale Volunteers
The CEO thanked Deborah McNeely for her assistance in making telephone calls to last year's volunteers, Janet Reid for the display and for making up the thank you bookmarks that will be distributed to this year's volunteers, and Winnie Leyland, administrative assistant to the Mayor for printing labels for the letters to the radio stations and local book stores. The CEO also thanked the members of the Board present at the meeting, all of whom have committed to working at the sale. Maurice Smith offered the services of his wife, Jane, to print the labels for the thank you envelopes.
 - 6.2 Room Use Policy
Motion #010-026
Move d by Councillor Bartley, seconded by Deborah McNeely that
The Room Use Policy be amended under "Reservations" to read:
 - Non paying users may only book one reservation at a time.
 - Non paying users may extend a reservation as needed for the rest of the day.Carried.
7. Committee Reports
 - 7.1 Book Sale Committee
Motion #010-027
Moved by Maurice Smith, seconded by Deborah McNeely that
The minutes of the meeting of the Book Sale Committee of March 23, 2010 be received.
Carried.
 - 7.2 Seniors' Sub-Committee of the Board – No report
 - 7.3 Whitchurch-Stouffville Public Library Board - Business Committee
The next meeting of the Business Committee will be held at 1:30 pm on Tuesday, April 20th at the Markham Museum.

8. Report from Council

Councillor Bartley reported that the Town has purchased a building to house the Municipal Offices. The Cook Canada building, a 62,000 square foot building adjacent to the current Town offices, was purchased at a cost of \$5.2 million.

9. Report from SOLS

There will be a Trustees' meeting held at the Ajax Public Library on May 1, 2010.

10. New Business

10.1 March Break Update

The CEO reported that the Library, under the direction of the Co-ordinator of Children and Youth Services, offered another highly successful series of programming during March Break. A total of 833 individuals attended the programs, including 2 sellout productions by Motus O held at the Lebovic Centre for Arts & Entertainment – 19 on the Park. This was a highly successful partnership with 19 on the Park with the hopes that the same model can be used for future endeavours.

10.2 Customer Service Workshop – April 5, 2010

The CEO reported that the Customer Service workshop was well received by staff and thanked the Board for facilitating staff attendance at the event. Synergistic Solutions provided valuable information on dealing with difficult customers, using dvd clips and role playing. Of as much value as the information was the opportunity for staff to get together as group to work out solutions – an opportunity which has never been provided to staff before.

10.3 CEO Performance Appraisal

The Board Chair reminded the Board that he, Deborah McNeely, and Janet Reid had been ratified as members of the Board's Human Resources Committee at the first meeting of the new Board in early 2007. The Human Resources Committee has been assigned the responsibility of conducting the performance appraisal of the CEO. This has been done by the Committee on an annual basis since 2006. A discussion ensued and it was decided that future appraisals would be brought before the Board for approval by the members.

10.4 All Candidates Night

The CEO reported that the Library is in communication with the York Region District School Board to hold the all candidates night at SDSS on the evening of Thursday, September 23, 2010 with an alternate date of Wednesday, September 22, 2010. John Relph, Deborah McNeely, Linda Cundari, Janet Reid, and Carol Morin offered to assist with the event.

10.5 Magic Collection Digitization

The CEO reported that David Jones had approached the Library with a proposition to digitize the Art Latcham Magic Collection. Mr. Jones met with Catherine Sword and the CEO to discuss the issue. Some library concerns involve copyright, insurance, and the transportation of the materials. Mr. Jones will appear at the May 6th Board meeting to give an overview of the initiative and to address any concerns on the part of the Board.

11. Round Table Discussion

The Board requested that the CEO provide a written report on the Canadian Library Association Conference at the June Board meeting.

12. Adjournment

Motion #010-28

Moved by Maurice Smith, seconded by Linda Cundari, that:

The meeting be adjourned. Time 8:25 pm.

Signed _____