

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, October 1, 2009, at 7:00 pm at the Library. Absent: Maurice Smith. Deborah McNeely left feeling ill. Staff in Attendance: Carolyn Nordheimer James and Barb St. John.

1. Introduction of Addendum Items
 - 10.2 Employee Assistance Plan
 - 10.3 All Candidates Meeting
 - 10.4 Library's Statistics
 - 10.5 Mayor's Golf Tournament Donation

2. Adoption of Agenda

Motion - #09-068
Moved by Janet Reid, seconded by Carol Morin that:
The agenda be adopted with amendments. Carried.

3. Declarations – nil

4. Adoption of minutes of last regular meeting – June 4, 2009

Motion - #09-069
Moved by Carol Morin, seconded by Linda Cundari, that:
The minutes from the last regular meeting of June 4, 2009 be approved with the following amendments.
The Report from Council (item 8) reported by Councillor Susanne Hilton should read:
The Secondary Plan Meeting will take place on Thursday, September 10, 2009. A Comprehensive Zoning By-law Meeting is planned for Wednesday, September 16, 2009. An Education Forum on the CIP Meeting is coming up on September 22, 2009. Carried.

5. Delegations – nil

6. Business arising from the last Library Board Meeting
 - 6.1 Audited Financial Statements
The Library Board had before them a report – Audited Financial Statements – 2008
There were unanswered questions about the Audited Financial Statements. Mayor Emmerson will invite The Town Treasurer, M.J. Pourvahidi, to attend the November Board Meeting to answer any questions that the Library Board might have about the 2008 Audited Financial Statements.

 - 6.2 Budget 2010
The Library Board had before them the 2nd draft of the 2010 Operating Budget.
Mayor Emmerson reported that the Town is looking at a 1% to 1.5% increase. The Library's budget comes in at 5%. There will be no answers until Mayor Emmerson meets with Council. The budget will be brought back to the November Board Meeting.
Board Members were asked to go over the budget and come back to the November Board Meeting with suggestions as how to reduce the budget if needed. Board Members needing more information are encouraged to call the C.E.O.
The Library Board also had before them a draft of the Capital Budget for 2010-2014. The Library expansion has been moved to 2014. The C.E.O. did feel that it might not be feasible to build an addition of sufficient size on the current site. Meantime the library expansion will be left on the Capital Budget Report.

Motion- #09-070

Moved by Carol Morin, seconded by Janet Reid, that:

The Library Board adopt the drafts of the Operating Budget 2010 and the Capital Budget 2010-2014 as presented to be forwarded to Town Council for approval. Carried.

7. Committee Reports:

7.1 Book Sale Committee

The next Book Sale Meeting is on Wednesday, October 7, 2009.

7.2 Seniors Sub-Committee of the Board – Wednesday, October 14, 2009

7.3 Whitchurch-Stouffville Library Board – Business Committee

The next meeting of the Business Committee is on Wednesday, October 21, 2009

8. Report from Council

Mayor Emmerson reported that there is new landscaping being done at 19 on the Park. Mayor Emmerson headed up a Food drive for the food bank last Tuesday, September 29, 2009. The food drive was very successful. The Town will be hosting a Public Open House on Tuesday, October 20, 2009 to provide information on the proposed Official Plan Amendment. The Comprehensive Zoning By-Law Update will be presented in different formats. Councillor Susanne Hilton reported that the Town Volunteer Christmas Party will be held on Friday, December 4, 2009 and the Town Staff Christmas Party will be held on Saturday, December 5, 2009. Both parties will take place at the Ballantrae Community Centre. There will be a \$20.00 charge per guest.

9. Report from SOLS

There will be a Trustees' meeting at the Markham Village Public Library on Saturday, November 21, 2009. The meeting will include a tour of the Library. It was suggested that the Councillor Board Members try to attend the meeting.

10. New Business

10.1 Ontario Public Library Week –October 18 – 24, 2009

- Food for Fines

- Library Movie Night

Food will be accepted for new fines owing during Library Week. Monday evening will include PJ Story Time at the Library and a movie will run at 19 on the Park along with Meet and Greet the Library Board. Library Board Members were asked to try to attend.

10.2 Employee Assistance Plan

The Town has decided to go ahead with the Employee Assistance Plan. The Library will be included.

Motion - #09-71

Moved by Mayor Wayne Emmerson, seconded by Linda Cundari, that: The Library Board accept the inclusion of the Library Staff in the Employee Assistance Plan. Carried

10.3 All Candidates Meeting (Municipal Elections)

Catherine Sword, Co-ordinator of Public Services of the Library, needs physical support from the Library Board to conduct the All Candidates Meeting for the November 2010 Municipal Election. Catherine will contact Jim Mason of the Stouffville Sun/Tribune.

There was a suggestion about getting the Chamber of Commerce involved.

Motion - #09-72

Moved by Janet Reid, seconded by Linda Cundari, that:

The Library Board support Catherine Sword, Co-ordinator of Public Services at the Library, in the conducting of the All Candidates Meeting (Municipal Elections) in 2010.
Carried.

10.4 Statistics – July 2009

The Library Board had before them the Library Statistic Report – 2009, which covers August 2008, July 2009 & August 2009. A discussion ensued concerning the cost of programs. Anne Houle, Co-ordinator of Children & Youth Services, will be at the November Board Meeting to speak about the 2009 Summer Reading Program.

10.5 Donation from Mayor's Golf Tournament

The C.E.O. reported that some of the money from the Mayor's Golf Tournament could be used for graphic novels, brochures that promote services for Youth which then could be put on the Library Web Site. The Mayor stated that the Mayor's Youth Room did not need to be called the Mayor's Youth Room and could be used for another purpose. The money could be used to re-do the room.

11. Round Table - nil

12. There will be no presentation on Accessible Customer Service tonight. The presentation will be at 6:30 p.m. prior to the November Board Meeting.

13 Adjournment

Motion - #09-073

Moved by Janet Reid, that:

The meeting be adjourned. Time: 8:15 p.m.

Signed _____