

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, April 2, 2009, at 7:02 pm at the Library. Absent: Carol Morin, Councillor Richard Bartley and Deborah McNeely, Staff in Attendance: Carolyn Nordheimer James and Barb St. John.

1. Introduction of Addendum Items
 - 6.5 Facilities Strategy
 - 10.2 Financial Statements
 - 10.3 March Break
 - 10.4 Fundraising
 - 10.5 Library Closing

2. Adoption of Agenda
Motion - #09-026
Moved by Mayor Wayne Emmerson, seconded by Maurice Smith that:
The agenda be adopted as presented. Carried.

3. Declarations – nil

4. Adoption of minutes of last regular meeting – March 5, 2009
Motion - #09-027
Moved by Maurice Smith, seconded by Linda Cundari, that:
The minutes from the last regular meeting of March 5, 2009 be approved as presented.
Carried.

5. Delegations – nil

6. Business arising from the last Library Board Meeting
 - 6.1 Budget 2009 – Council Approved
The C.E.O. presented the revised Library Budget of \$852,120 to the Town Council. The grant was approved by the Council.

 - 6.2 Accessible Customer Service Policy
The Library Board had before them the Accessible Customer Service Policy. The Policy Plan has to be in place by January 1, 2010.
Motion - #09-028
Moved by Mayor Wayne Emmerson, seconded by Janet Reid, that:
The Library Board approve the Accessible Customer Service Policy. Carried.

 - 6.3 Reciprocal Borrowing - Aurora and Newmarket
Aurora and Newmarket Libraries have declined in the past to join into a reciprocal borrowing agreement with the Whitchurch-Stouffville Public Library. Mayor Wayne Emmerson will visit the Boards and C.E.O.s of these Libraries.

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6.4 Bill 28 – Resolution from City of Cambridge

The City of Cambridge has been lobbying the Provincial Government to require that all schools and libraries be required to install internet filtering software on computers.

6.5 Facilities Strategy

The Library Board had a report before them – Leisure Facilities Strategy (R05) prepared by the Director of Planning & Building Services and Manager , Facilities & Parks dated March 3, 2009. A consultant was hired by the Town to update the Town's master plan. The consultant gave his report to Town Council last month.

7. Committee Reports:

7.1 Book Sale Committee of the Board – March 11, 2009

The Library Board had before them the Book Sale Minutes dated March 11, 2009. The Chair reported that the Book Sale is going very well.

Motion - #09-029

Moved by Maurice Smith, seconded by Linda Cundari, that:

The Library Board receive the Book Sale Minutes dated March 11, 2009.

Carried.

Wish List 2009

The Library Board had before them the Book Sale Profits – Identified Items for Purchase-2009. The Book Sale Committee hopes to make enough money from the sale to cover the wish list of \$11,500.

Motion - #09-030

Moved by Janet Reid, seconded by Linda Cundari, that:

The Library Board approve the items on the Wish List that will be taken from the Book Sale Funds providing there are enough funds to cover the list. Carried

7.2 Seniors' Sub –Committee of the Board – St. Patrick's Day

The Seniors' St. Patrick's Day Party was a success. The singer was well received by the group.

Motion - #09-031

Moved by Linda Cundari, seconded by Carol Morin, that:

The Library Board receive the Seniors' Sub-Committee of the Board Minutes dated January 21, 2009. Carried.

7.3 Business Committee of the Board

The Chair hopes that the Business Committee of the Board will arrange a first meeting very soon. The Chair will send out possible dates to the Committee. The Chair and the C.E.O. will attend the first meeting. The purpose of the Business Committee is to search for a funding formula to cover the 2010 Budget and to present a draft business plan for 2010-2012.

8. Report from Council - nil

9. Report from SOLS - nil

10. New Business

10.1 Employee Assistance Plan

The Library Board had before them a brochure prepared by the Great-West Life Assurance Company. The Town is looking into an Employee Assistance Program. The C.E.O. recommended that the Library be included if the Town should decide to implement the plan.

Motion - #09-032

Moved by Maurice Smith, seconded by Mayor Wayne Emmerson, that:

The Library be included if the Town goes forward with the Employee Assistance Plan on the condition the Library has the money in the budget. Carried.

10.2 Financial Statements

Maurice Smith had questions about the financial statements. A long discussion ensued. The Mayor indicated that he would like to see the program information as well.

Motion - #09-033

Moved by Maurice Smith, seconded by Mayor Wayne Emmerson, that:

The C.E.O. bring the monthly income statements to the May Board Meeting and the Board will decide how often they would like to see the statements.

10.3 March Break

The C.E.O. reported that the March Break programs were very successful. There were lots of positive comments. Thank you to the Lions for providing the hall and funding the programs.

10.4 Fundraising

The C.E.O. mentioned a library that fundraised through jewelry home parties. The jewelry would be sold at an event at the Library and the Library would get a percentage. The Library Board decided not to pursue this avenue.

10.5 Library Closing

The Library's new system goes live in June. It was suggested by the Tech people from Polaris that the Library close for four days – May 30 –June 2. The Board asked the C.E.O. to explore other options and ask if the shutdown date could be changed to July when the Library is already closed for Strawberry Festival. The C.E.O. will talk to Polaris but recommended that the July date not be pursued as it would impose undue stress on staff at the busiest time of the year.

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11. Adjournment
Motion - #09-034
Moved by Linda Cundari, that:8:52 p.m.

Signed _____