

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, November 6, at 7:06 pm at the Library. John Relph was in the Chair. Absent: Councillor Richard Bartley and Maurice Smith. Staff in attendance: Carolyn Nordheimer James and Barb St. John. Barb St. John left at 8:06 p.m.

1. Family of the Year -
The C.E.O. introduced James, Roseanne Conner and family to the Library Board. Roseanne home schools her boys using services of the Library. The C.E.O. presented the Conner Family with 'The Family of the Year' plaque that will hang in the library with their picture. They also received a small plaque that they could take home.
2. Introduction of Addendum Items
Add to: 7.2 - Room Use Policy
3. Adoption of Agenda
Motion - #08-071
Moved by Deborah McNeely, seconded by Linda Cundari that:
The agenda be adopted with changes. Carried.
4. Declarations – nil
5. Adoption of minutes of last regular meeting – October 2, 2008
Motion - #08-072
Moved by Janet Reid, seconded by Carol Morin, that:
The minutes from the last regular meeting of October 2, 2008 be approved as presented. Carried.
6. Delegations – nil
7. Business arising for the last meeting
 - 7.1 Audited Financial Statements
This item was deferred until the December meeting.
 - 7.2 User Fee Bylaw – November 6, 2008
The Library had before them the User Fee By-Law dated November 6, 2008
Motion - #08-075
Moved by Janet Reid, seconded by Deborah McNeely, that:
The Library Board approve the User Fee By-Law dated November 6, 2008 as presented.
Motion - #08-076
Moved by Janet Reid, seconded by Linda Cundari, that:
The original motion be suspended to approve the User By-Law dated November 6, 2008 with the following changes:

- (a) Remove CD-ROMS in item 1 and 2 .
 - (b) Add computer games to item 2
 - (c) Remove rental of overhead projectors in item 5.
 - (d) Change item 14 to read room rental – Profit Group - \$20.00 per hour.
 - (e) Add item 17 – Inter-Library Loans not picked up - \$5.00 fine.
- Carried.

Room Use Policy

The Library Board had before them a Room Use Policy dated November 6, 2008.

Motion - #08-077

Moved by Janet Reid, seconded by Carol Morin, that:

The Library Board approve the Room Use Policy dated November 6, 2008 with the following changes:

- (a) Under Reservations - remove room booking has a three (3) hour limit per day.
- (b) Under Fees - replace the third and fourth sentences – For profit individuals...and for profit groups... with ‘For profit’ groups (businesses) and individuals (ie. tutors) are charged \$20 plus GST per hour. The minimal time that the room can be booked is 1 hour.

Carried.

Use Regulation Policy

The Library Board had before them a User Regulations Policy dated November 6, 2008.

Motion -#08-078

Moved by Linda Cundari, seconded by Deborah McNeely, that:

The Library Board approve the Use Regulations Room Policy dated November 6, 2008 with the following changes:

- (a) Under item 2 - Borrowing Materials -remove videos and CD Rom’s. Add computer games.
- (b) Under item 5 -Reserves – remove videos, vertical file materials and cassettes. Add computer games.
- (c) Under item 7 - Inter-Library Loans– add Library customers who don’t pick up inter-library loans will be charged a fine of \$5.00 per item.

Carried.

7.3 Parking Lot Up-date

The C.E.O. reported that the new road to the Library parking lot is almost finished. No work has been done on the handicapped parking yet.

8. Committee Reports:

8.1 Seniors’ Sub –Committee of the Board – Wednesday, October 8, 2008

- Seniors’ Christmas Party December 10, 2008

The Library Board had before them the minutes of the Seniors' Sub-Committee Meeting dated Wednesday, October 8, 2008. The Seniors' Christmas Party is planned for December 10th at 10:00 to 11:30 a.m. The Board members are invited.

Motion - #08-077

Moved by Deborah McNeely, seconded by Linda Cundari, that:
The Library Board receive the Seniors' Sub-Committee minutes dated October 8, 2008. Carried.

9. Report from Council
Councillor Susanne Hilton reported on the Smart Centre wanting to construct store spaces with smaller footage. The Town is not allowing this to happen. Civic Square will not be completed by the time Nineteen on the Park is open. The Community Improvement Plan is available now. Financial incentives are being offered to downtown businesses to improve the downtown Business Area.
10. Report from SOLS
Carol Morin will have a SOLs report for the December meeting.
11. New Business
 - 11.1 Board Resignation
Roger Glazin has resigned from the Library Board.
Motion - #08-078
Moved by Deborah McNeely, that:
The Library Board accept Roger Glazin's resignation from the Library Board.
Carried.
 - 11.2 Town Volunteer Party – Friday, December 10, 2008
Carol Morin, Linda Cundari, Carolyn Nordheimer James, John Relph and Barb St. John plan to attend the Town Volunteer Party.
12. Resolution to hold an In-Camera meeting for the purpose of discussing a personnel matter
Motion - #08-079
Moved by Deborah McNeely, seconded by Linda Cundari, that:
The Library Board move In-Camera to discuss a personnel matter.
Carried.

Board to move In-Camera – 8:06 p.m.
Board to resume Regular Meeting – 8:45

13. Resolution to adopt the recommendations of the In-Camera Meeting, November 4, 2008.
Motion -#08-080
Moved by Deborah McNeely, seconded by Linda Cundari, that:
The Library Board endorses Option 1 of the job evaluation plan and market adjustment. Carried
14. Budget – 2009
The C.E.O. gave a presentation and a discussion ensued with no motions.
The Board directed the C.E.O. to explore the possibility of a budget workshop with Board Members, the Mayor, the C.A.O. and the Town Treasurer.
15. Round Table Discussion - nil
16. Adjournment
Motion - #08-081
Moved by Janet Reid,that:
The meeting be adjourned at 9:20 p.m.