

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, June 5, 2008 at 7:06 pm at the Library. John Relph was in the Chair. Roger Glazin & Deborah McNeely were absent. Staff in attendance: Carolyn Nordheimer James and Barb St. John.

A presentation was made to Catherine Sword, Co-ordinator of Public Services, in honour of her 20<sup>th</sup> Anniversary. Catherine received a sapphire for her library ring and two hundred dollars which she donated to the Motus O Theater Group and the W/S Public Library.

1. Introduction of Addendum Items - nil
2. Adoption of Agenda  
**Motion - #08-048**  
Moved by Janet Reid, seconded by Linda Cundari, that:  
The agenda be adopted as presented. Carried.
3. Declarations – nil
4. Adoption of minutes of the last regular meeting – May 1, 2008.  
**Motion - #08-049**  
Moved by Maurice Smith, seconded by Carol Morin, that:  
The minutes from the last regular meeting be approved as presented. Carried.
5. Delegations - nil
6. Business arising from the Minutes of the Last Meeting
  - 6.1 Community Needs Assessment – update- phone survey, focus groups  
The C.E.O reported that the three-part survey, on-line survey, telephone survey and focus group discussions, has been completed. The survey showed the main reasons some residents are not using the library are that they have no need for a library or they didn't have time.
  - 6.2 Annual Report  
The Library Board had before them the revised 2007 Whitchurch-Stouffville Public Library Annual Report. There was an additional change to be made under 2007 Service Highlights- Library 's to Library's.  
**Motion - #08-050**  
Moved by Janet Reid, seconded by Carol Morin, that:  
The 2007 Library's Annual Report be approved with the correction under 2007 Service Highlights- changing Library 's to Library's. Carried.
7. Committee Reports
  - 7.1 Book-Sale Committee- Results of Book Sale  
The Library Board had before them the minutes of the Book Sale Fundraising Committee meeting dated May 7, 2008 and the 2008 Revised Book Sale Wish List.  
**Motion - #08-51**  
Moved by Janet Reid, seconded by Carol Morin, that:  
The Library Board receive the minutes of the Book Sale Fundraising Committee meeting dated May 7, 2008. Carried.  
**Motion - #08-52**  
Moved by Linda Cundari, seconded by Janet Reid, that:  
The Library Board adopt the 2008 Revised Book Sale Wish List as presented. Carried.

7.2 Seniors Sub-Committee of the Board – May 7, 2008

The Library Board had before them the minutes from the Seniors' Sub-Committee meeting dated May 7, 2008.

**Motion - #08-53**

Moved by Susanne Hilton, seconded by Carol Morin, that:

The Library Board receive the minutes for the Seniors' Sub Committee meeting dated May 7, 2008. Carried.

The C.E.O. reminded the Board of the next Senior's event - Smart Prescription & Nutrition Care for Seniors coming up on Wednesday, June 18<sup>th</sup> during Seniors' month. Library Board Members are invited.

8. Report from Council

Councillor Richard Bartley and Councillor Susanne Hilton gave reports. The Town has the results for the Community Satisfaction Survey. The Library was rated #3 in the top 5 services delivered by the Town that were deemed satisfactory or very satisfactory.

The Town is hosting a Community Information Meeting at the Town Council Chambers on June 11, 2008 at 7:00 p.m. to inform the public about what is happening with Civic Square and public lands adjacent to 19 Civic Avenue. The Town is leasing parking spots from Stouffville Furniture and other areas in the Park are slotted for future parking.

The Town will be hosting a roundtable discussion with cultural stakeholders regarding Nineteen on the Park on Wednesday, June 25, 2008 at 7:30 p.m. at the Town Council Chambers.

9. Report from SOLS

Carol Morin volunteered to fill the role of SOLS Trustee

**Motion - #08-54**

Moved by Janet Reid, seconded by Councillor Richard Bartley, that:

The Library Board approve the appointment of Carol Morin as SOLS Trustee for the Board. Carried.

10. New Business

10.1 Hours of Work Policy

The Library Board had before them the Hours of Work and Operations Policy.

**Motion #08-055**

Moved by Maurice Smith, seconded by Linda Cundari, that:

The Library Board approve the Hours of Work and Operations Policy. Carried.

10.2 Library Report – Town Council Meeting – June 17- 3:00 p.m.

The Library Board had before them an updated Library report. The report has already gone to Dave Cash, Town C.A.O. The report will go to Town Council on June 17, 2008.

**Motion -#08-56**

Moved by Councillor Susanne Hilton, seconded by Carol Morin, that:

The Library Board approve the Library Activity Report to be taken to Council with changes made on the second page, second paragraph. Carried.

11. Round Table Discussion
  - 11.1 The Chair spoke with Mayor Emmerson. The Mayor would like to attend a Library Meeting.
  - 11.2 Councillor Susanne Hilton – A York Region Cultural Planning Steering Committee hired a student to proceed with a high level cultural mapping of the Region. The Student will be visiting the Library.
  - 11.3 The C.E.O. attended a risk management workshop put on by the Ontario Municipal Insurance Exchange (OMEX). A lot of valuable information was presented, specifically on liability for volunteers.
12. Adjournment  
**Motion #08-057**  
Moved by Maurice Smith, that  
The meeting be adjourned. Time 8.20 p.m.

\_\_\_\_\_ Chairman