

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, April 3, 2008 at 7:05 pm at the Library. John Relph was in the Chair. Maurice Smith and Linda Cundari were absent. Staff in attendance: Carolyn Nordheimer James and Barb St. John.

1. Introduction of Addendum Items
 - 10.3 - Town's Community Satisfaction Survey
 - 10.4 - Ontario Provincial Breakfast
 - 10.5 - Library Strategic Development Fund

2. Adoption of Agenda
Motion - #08-039
Moved by Deborah McNeely, seconded by Roger Glazin, that:
The agenda be adopted as amended. Carried.

3. Declarations – nil

4. Adoption of minutes of the last regular meeting – March 6, 2008.
Motion - #08-40
Moved by Janet Reid, seconded by Deborah McNeely, that:
The Minutes from the last regular meeting be approved with the following changes to Item 10 – Report from Council – Minutes should read that the floor plans for the firehall and arena have been delayed and the fundraising is for 19 on the Park not 19th. Carried.

5. Delegations – nil

6. Business arising from the Minutes of the Last Meeting
 - 6.1 Family Free for All
The Library will not be part of the Strawberry Festival this year. A suitable location hasn't been found for a Library activity at the Festival. There will still be a free swim at the outdoor pool on the Friday and the Saturday.

 - 6.2 Board Members (new) Photo
A new Board photo will be taken as Zach Armstrong is no longer on the Library Board and there was an error on the plaque. The photo will be taken prior to the May Board Meeting at 6:30 p.m. if all Board members are present. The Deputy Clerk of the Town will phone Past Library Board Candidates to provide Town Council with a list of possible replacements to join the Library Board.

 - 6.3 Jim Morgenstern – meeting with staff C.N.A. (Telephone Survey)
The C.E.O. has arranged a meeting with Jim Morgenstern and Library Staff on Wednesday, April 9, 2008 to discuss the telephone survey and focus groups for the Community Needs Assessment.

7. Committee Reports
 - 7.1 Book-Sale Committee- March 12, 2008
The Library Board had before them the minutes from the Book-Sale Committee Meeting held on March 12, 2008. There was no quorum. The Chair reported that there was close to \$2,000 taken in on the first night of the Book Sale.

Motion -#08-041

Moved by Deborah McNeely, seconded by Janet Reid, that:
The Library Board receive the minutes from the Book-Sale Meeting held on March 12, 2008.

7.2 Seniors Sub-Committee of the Board

St. Patrick's Day Celebration

The Seniors St. Patrick Day party was a success with 60-65 people attending.

New Seniors Sub-Committee Member

The C.E.O. asked the Library Board to approve a new member (Carol Morin) for the Seniors Sub-Committee.

Motion - #08-042

Moved by Deborah McNeely, seconded by Janet Reid, that:
The Library approve Carol Morin to sit on the Seniors Sub-Committee. Carried.

8. Report from Council

Councillor Susanne Hilton reported that the Town received a grant from the Province that will be directed towards 19 on the Park. These funds will enable the Town to save the hydro funds. Councillor Susanne Hilton asked if the Library was nominating anyone for the Canada Post Literacy Awards. No one has been nominated.

9. Report from SOLS – nil

10. New Business

10.1 March Break Program

The March Break Program was a huge success. The credit goes to Anne Houle, Coordinator of Children & Youth Services. Thanks to the Stouffville Lions who increased their donation and donated the Latcham Hall for the two largest programs.

10.2 Job Description Review

The Town is performing a job description review. Using the same criteria as the Town, Library Staff have signed off on their updated job descriptions and the job descriptions and the job evaluation questionnaires will be forwarded to the Town.

10.3 Town's Community Satisfaction Survey

The C.E.O. read a summary of the key results of the Town's Community Satisfaction Survey, as they pertained to Library service.

10.4 Ontario Provincial Breakfast

The C.E.O. attended an Ontario Provincial Breakfast at which Helena Jaczek and other local MPP's gave an overview of the Provincial Budget.

10.5 Library Strategic Development Fund

The C.E.O. received a letter from The Minister of Culture announcing a \$26,750 grant that the Library will receive for the purpose of transferring the microfilm of the

Sun-Tribune into electronic format and designing a data base that will allow users to access vital statistics.

11. Round Table Discussions - nil

12. Adjournment

Motion #08-043

Moved by Councillor Richard Bartley, that
The meeting be adjourned. Time 7:56 p.m.

_____ Chairman