

A special meeting of the Whitchurch-Stouffville Public Library Board was held on Tuesday, June 26, 2007 at 7:00 pm at the Library. Maurice Smith, Roger Glazin, Councillor Susanne Hilton and Councillor Richard Bartley were absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

1. Adoption of Agenda

Motion - #07-051

Moved by Deborah McNeely, seconded by Linda Cunari, that:
The agenda be adopted as presented. Carried.

2. Response to Request for Proposal – Community Needs Assessment

The C.E.O. has received two responses to the Requests for Proposal for the Community Needs Assessment. One response being from Beclin Associates Inc and the second from dmA Planning & Management Service. Council has currently approved a sum of \$10,000 from the Library's development charges account. dmA Planning & Management Service is more Library oriented while Beclin Associates Inc. is more Municipal oriented.

There are two decisions to be made: which proposal to accept and does the Library Board approach Council for approval of additional development charges funds now or wait until later.

The Town would prefer that the Library Board wait and partner with the Town when they are ready to move ahead with an update to the Leisure Services Master Plan in 2008. This could prevent the Library from getting the information that is needed to get the most out of the assessment.

The Library Board decided to have another meeting when Councillors Susanne Hilton and Richard Bartley would be available to attend before making a final decision on the choice of company and the timing of the assessment.

Motion #07-52

Moved by Deborah McNeely, seconded by Janet Reid, that:

The Library Board defer the decision of the Community Needs Assessment and choice of company to Thursday July 26, 2007 or a date that is mutually agreeable,

And, that: The C.E.O. contact Beclin Associates Inc. and dmA Planning & Management Service and let them know that a decision has not been made. Carried.

3. Adjournment

Motion #07- 053

Moved by Deborah McNeely, that:

The meeting be adjourned. Time 8:38 pm.

_____ Chairman