

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, September 6, 2007 at 7:52 pm at the Library. Deborah McNeely and Janet Reid were absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

1. Introduction of Addendum Items - nil
  - 11.3 Liability of Volunteers
2. Adoption of Agenda

**Motion - #07-058**  
Moved by Maurice Smith, seconded by Susanne Hilton, that:  
The agenda be adopted as distributed. Carried.
3. Declarations - nil
4. Adoption of minutes of the last regular meeting – June 7, 2007

**Motion - #07-059**  
Moved by Roger Glazin, seconded by Zach Armstrong, that:  
The minutes of the last regular meeting of June 7, 2007 be adopted with the following amendment:  
Item 6.1 should read The Board Members agreed that attending the Audio Conference on Monday, May 28 would not be beneficial. Carried.
5. Adoption of minutes of the last meeting – July 23, 2007  
Moved by Roger Glazin, seconded by Zach Armstrong, that:  
The minutes of the last special meeting of July 23, 2007 be adopted as presented. Carried.
6. Delegations – nil
7. Business arising from the Minutes of the Last Meeting
  - 7.1 Community Needs Assessment  
The Library Board had before them a memo dated August 21, 2007, prepared by the C.E.O. and a memo dated August 27, 2007 sent from Jim Morgenstern, dmA Planning and Management Services.  
A discussion ensued regarding both memos.  
**Motion - #07-060**  
Moved by Maurice Smith, seconded by Roger Glazin, that:  
The Library Board endorse the scaling back of the original RFP and divide the assessment into two parts. Part one will be implemented immediately with the \$10,000 currently allocated. Funds to complete part 2 will be included in the 2008 capital budget. Part 2 will then be completed early in the new year, assuming that Council approves the Library's request for additional funds. The information collected will then feed into the Culture Master Plan in the fall of 2008. Carried.
8. Committee Reports:
  - 8.1 Book-Sale Committee- nil
  - 8.2 Seniors Sub-Committee of the Board – nil
  - 8.3 Students Sub-Committee of the Board - nil

9. Report from Council - nil

10. Report from SOLS

Zach Armstrong reported that the Fall SOLS Trustee meeting will be held in Markham. A date was not available. The Chair asked Zach to keep the Board informed when SOLS meetings are to take place.

11. New Business

11.1 Ontario Public Library Week

a) Catherine Sword, Co-ordinator of Public Services, has organized a writing contest. Winners are to be announced during Ontario Library Week, October 15 – 19, 2007. There have been no submissions yet.

b) Board Meet and Greet

The Library Board decided that the Meet and Greet would be cancelled this year. The Family of the Year award will be presented at the November, 2007, Board Meeting. The Library Board Members are encouraged to attend the Seniors Christmas Party on Wednesday, December 12, 2007.

11.2 Library Documentary

The C.E.O. extended an invitation to the Library Board to view a documentary called “Hollywood Librarian” which the Library will be showing on Monday, October 1, 2007. The Whitchurch-Stouffville Public Library is one of three libraries in Ontario to have access to this documentary. It was suggested that the Council Chambers be used to show the film if extra space was needed and Council and Senior Management also be invited.

11.3 Liability of Volunteers

The volunteers are protected under the Municipal Act. There was a question if there is a connection between the Public Libraries Act and the Municipal Act and does one supersede the other? The C.E.O. will contact Michele Kennedy.

12. Adjournment

**Motion #07- 061**

Moved by Maurice Smith

The meeting be adjourned. Time 8:50 p.m.

\_\_\_\_\_ Chairman