

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, April 5, 2007 at 7:05 pm at the Library. Councillor Rob Hargrave was absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

The Chair welcomed new Library Board Member Maurice Smith to the Board.

1. Introduction of Addendum Items  
10.4 Staff Recognition
2. Adoption of Agenda  
**Motion - #07-026**  
Moved by Janet Reid, seconded by Deborah McNeely, that:  
The agenda be adopted as amended. Carried.
3. Declarations - nil
4. Adoption of minutes of the last meeting – March 1, 2007  
**Motion - #07-027**  
Moved by Deborah McNeely, seconded by Roger Glazin, that:  
The minutes of the last meeting of March 1, 2007 be adopted as presented  
Carried.
5. Delegations – nil
6. Business arising from the Minutes of the Last Meeting
  - 6.1 SOLS Representative  
Janet Reid has served two terms as SOLS Trustee and. Janet asked if anyone else on the Board was interested in filling this position. Janet explained the role of a SOLS Trustee. Zack Armstrong expressed an interest. The next SOLS meeting is April 14, 2007, which Zach will attend.  
**Motion - #07-028**  
Moved by Deborah McNeely, seconded by Janet Reid, that:  
The Library Board approve Zack Armstrong for the position of SOLS Trustee. Carried.
  - 6.2 Budget – Capital and Operating and Capital Budget - 2007  
The Library Board had before them a Capital and Operating Budget – 2007 as approved by Council at a 2% increase over last year.  
**Motion - #07-029**  
Moved by Janet Reid, seconded by Deborah McNeely, that:  
The Library Board accept the Council approved Capital and Operating Budget – 2007.  
Carried.
  - 6.3 Audio Conference – Monday, May 14<sup>th</sup> from 8:00 – 9:00 p.m. (New Board Members)  
The Library Board had before them a document – The Board Chair and the CEO: Shared Leadership for Board Development. Dates available for the Audio Conferences are April 16 and May 14, 2007. The Board Members agreed on May 14<sup>th</sup>. Members will confirm at the May Board Meeting as to who plans to attend the Audio Conference on May 14, 2007.

6.4 Reserves

The Library Board had before them the Summary Trial Balance listing the Reserve Accounts. The report was brought to the meeting as per the Board Members' request at the March meeting. A discussion ensued with no motions brought forward.

7 Committee Reports:

7.1 Book-Sale Committee – Report

John Relph thanked the Board Members for their participation in the Book Sale. John also thanked Carolyn and Barb for their help with the Book Sale. The current revenue to date is \$13,008.51. A larger room is needed as the Book Sale is out growing the current room. The Board Members congratulated John for a job well done. John reported that there will be an Appreciation Night held at the Library on April 30<sup>th</sup> from 5 – 7 p.m. The C.E.O. thanked Staff who also volunteered at the Book Sale.

7.2 Seniors Sub-Committee of the Board – nil

7.3 Students Sub-Committee of the Board - nil

8. Report from Council

Councillor Richard Bartley reported that Council passed the Budget in record time. The original increase from 2006 of 7.9 % in the initial draft budget was trimmed to an increase of 3.9%

9. Report from SOLS

Janet didn't have anything further to report on SOLS. The CEO will provide the necessary information to Rob Lavery at SOLS prior to Zack Armstrong's attending the SOLS Trustees Meeting on April 14, 2007.

10. New Business

10.1 March Break Programme

The Library Board had before them the Library – March 2007 Statistics showing March Break attendance up 59% from 2006. The C.E.O. reported that the Lions have proposed increasing their March Break donation along with use of the Hall for a couple of programmes with the understanding that children will not be asked to pay admission for the regular March Break programmes.

10.2 Student Interns

The CEO reported that a student, Jennifer Goodman, from the Faculty of Information Studies at the University of Toronto has been working with Anne since January. There will also be a student coming from Seneca College for two weeks who is studying in the Library Technician Programme. Kelly Brooks is a resident of Stouffville.

10.3 Book Awards – Board Members

The C.E.O. reported that former Board Members, Monica van Maris and Colette Brown, have chosen their books which will be added to the Library's collection on their behalf in recognition of their time served on the Board. The Library is awaiting a selection

from former Board Member, Councillor Phil Bannon. The C.E.O. suggested presenting the books to Monica and Colette at the June Board Meeting along with presentations to two staff members who have completed their Excel Courses. The C.E.O. also suggested holding a reception prior to the June Board Meeting to introduce the new board members to Staff.

10.4 Staff Recognition

The C.E.O. received letters from patrons complimenting Staff Members, Janet Hume and Cathy Tubb for their friendliness and assistance in the Library.

11. Adjournment

**Motion #07- 030**

Moved by Maurice Smith, that:

The meeting be adjourned. Time 8:10 pm.

\_\_\_\_\_ Chairman