

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, March 2, 2006 at 7:03 pm at the Library. Councillor Phil Bannon, Roger Glazin and Deborah McNeely were absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

1. Introduction of Addendum Items
 - 8.4 Library/Leisure Centre Family Night
 - 12.2 Contribution to Town hiring Human Resource Person
2. Adoption of Agenda

Motion - #06-022
Moved by Dr. Davidson, seconded by Colette Brown that:
The agenda be adopted as revised. Carried.
3. Welcome to new Staff Member – Alex Sidorov
The C.E.O. introduced new Staff Member, Alex Sidorov, Coordinator of System Services, to the Library Board.
4. Resolution to hold an In-Camera meeting for the purpose of discussing a personnel matter.

Motion - #06-023
Moved by Dr. Davidson, seconded by John Relph, that:
The Library Board move In-Camera for the purpose of discussing a personnel matter.
Carried

Board moved In-Camera – 7:10 p.m.
Board resumed regular meeting – 7:20 p.m.
5. Declarations – nil
6. Adoption of minutes of the last meeting –February 9, 2006

Motion - #06-024
Moved by Janet Reid, seconded by John Relph, that:
The minutes of the last meeting of February 9, 2006, be adopted as presented.
The motion was defeated because a Board Member had seen a spelling error but was unable to locate it.
Motion - #06-025
Moved by Dr. Davidson, seconded by Colette Brown, that:
The minutes of the last meeting of February 9, 2006 be adopted and if a spelling error is found, minutes will be bought back to the next Board Meeting. Carried.
7. Delegations – nil
8. Business arising from the Minutes of the Last Meeting
 - 8.1 Student Sub-Committee Policy
The Library Board had before them a Policy – Whitchurch-Stouffville Students Sub-Committee of the Library Board – 2004 -2006. John Relph asked to have the policy amended to include students outside the municipality.

Motion #06-026

Moved by Janet Reid, seconded by Dr. Davidson, that:

The Students Sub-Committee Policy will be changed from:

A person is qualified to be appointed as a member of the Sub-Committee if he/she is in the upper levels of elementary school (grade 7 or grade 8) or in secondary school (grade 9-12) and is a resident of the municipality.

to:

A person is qualified to be appointed as a member of the Students Sub-Committee if he/she is studying at the upper elementary school or secondary school level and holds a valid Whitchurch-Stouffville Public Library card. Carried

8.2 SOLS – Strategic Planning - Discussion

There was a discussion regarding Gwen Wheeler from SOLS presentation that was made to the Library Board at the February 9th Library Board Meeting.

Motion # 06-027

Moved by John Relph, seconded by Janet Reid, that:

The Library Board move ahead with the Strategic Planning and the C.E.O. contact Gwen Wheeler to set up dates (proposed first day being Saturday, April 8, 2006 and Saturday, April 22, 2006 as a possible second choice) for the Strategic Planning sessions. Carried.

8.3 Resolution from Waterloo City Council regarding the Provincial Library Grant.

The Library Board had before them a resolution from Waterloo City Council requesting support from the Board regarding pressuring the provincial government to review the funding formula that is currently used to determine the amount of the provincial grant given to Ontario Public Libraries. There was a discussion and the Library Board felt that there would be support if the Board were to bring the resolution to Council.

Motion #06-028

Moved by John Relph, seconded by Colette Brown, that:

The Library move ahead with the Resolution from Waterloo City Council regarding the Provincial Library Grant and present the resolution to Council asking for their support. Carried.

8.4 Library/Lebovic Centre Family Night

There has been a family night on Friday, April 28, 2006 at 7:15 planned by the Library and Leisure Service staff. A family swim and a movie has been planned. Parents will be encouraged to go to the Fitness Centre or to the Library. A local business will be asked to sponsor an activity such as the family swim.

9. Committee Reports:

(i) Book Sale Committee – February 23, 2006

The Library Board had before them the minutes from the Book Sale Committee held on February 23, 2006. John Relph reported that a long time volunteer has resigned from the Book Sale Committee. Pat Tipson has agreed to help with the organizing of the sorting of the books. The book sale flyers have all been sent out to the stores, media and other libraries.

Motion #06-029

Moved by Rob Hargrave, seconded by Janet Reid, that:
The Book Sale minutes and report be accepted. Carried

- (ii) Seniors Sub-Committee of the Board - nil
- (iii) Students Sub-Committee of the Board - nil

10. Report from Council
Councillor Rob Hargrave had nothing to report.

11. Report from SOLS
Janet Reid reported that the next SOLS board meeting will be held on May 6, 2006 in Lindsay. Janet is unable to attend. The SOLS Newsletter has been sent out. Janet also mentioned 2 grants that are available - HRDC which the Library has applied for and the Sarah Badgely Literacy Fund which pays \$200 for a variety of purposes in aid of children's literacy initiatives.

Motion #06-030

Moved by John Relph, seconded by Rob Hargrave, that:
The SOLS report be accepted. Carried

12. New Business

12.1 Overdues and Collections Policy
The Library Board had before them two policies – Overdues and Collections Policy, The Whitchurch-Stouffville Public Library dated September 13, 1993 and Overdues and Collection Policy, Whitchurch-Stouffville Policy dated March 2, 2006.

Motion # 06-31

Moved by Rob Hargrave, seconded by John Relph, that:
The Library Board approve the new Overdues and Collections Policy with changes to read as follows:

- 1. UNRETURNED MATERIALS
 - First notice 21-35 days
 - Invoice 36-60 days
- 2. FINES
 - \$10.00 Card usage suspended

Carried.

12.2 Contribution to Town hiring Human Resource Person

Motion #06-32

Moved by Rob Hargrave, seconded by Dr. Davidson, that:
The Library Board not aid in the funding of the hiring of the Town Human Resources Person. Carried.

13. Resolution to adopt the recommendations of the In-Camera Meeting March 2, 2006.

Motion #06-33

Moved by Janet Reid, seconded by John Relph, that:

The Library Board adopt the recommendations of the In-Camera Meeting held on March 2, 2006. Carried

14. Adjournment

Motion #06-34

Moved by Dr. Davidson, that:

The meeting be adjourned. Time 8:00 pm. Carried.

_____ Chairman