

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, June 1, 2006 at 7:05 pm at the Library. Councillor Rob Hargrave and John Relph were absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

1. Introduction of Addendum Items – nil

2. Adoption of Agenda

Motion - #06-051

Moved by Dr. Davidson, seconded by Deborah McNeely that:
The agenda be adopted as presented. Carried.

3. Declarations - nil

4. Adoption of minutes of the last meeting –May 4, 2006

Motion - #06-052

Moved by Dr. Davidson, seconded by Deborah McNeely, that:
The minutes of the last meeting of May 4, 2006, be adopted as presented. Carried.

5. Delegations – nil

6. Business arising from the Minutes of the Last Meeting

6.1 SOLS – Strategic Planning

The Library Board had before them a summary of the high points that were discussed during the SOLS Strategic Planning session prepared by the C.E.O. The C.E.O. asked for direction from the Board as to how they would like to proceed with the Strategic Plan. The process will be discussed again at the September Board Meeting.

Motion - #06-053

Moved by Deborah McNeely, seconded by Colette Brown, that:
The Library Board approve the Vision Statement for the Whitchurch-Stouffville Public Library as follows:

The Whitchurch-Stouffville Public Library is a vibrant community place, with services attuned and responsive to the needs of the community, with knowledge and friendly staff who work with the Library Board to enhance the lives of the residents of Whitchurch-Stouffville. Carried.

Motion - #06-054

Moved by Deborah McNeely, seconded by Roger Glazin, that:
The Library Board approve the Mission Statement for the Whitchurch-Stouffville Public Library as follows:

The Whitchurch-Stouffville Public Library serves the members of the public in their leisure, informational, and cultural quests and provides a community place for the sharing of their creativity, their joy of reading, and their life-long learning interests. Carried.

6.2 Resolution from Waterloo City Council regarding the Provincial Library Grant
The Resolution from Waterloo City Council regarding the Provincial Library Grant wasn't forwarded to Council at the last Council Meeting but will be brought forward at the next Council Meeting as an outside resolution.

6.3 HRDC Grant – Summer Career Placement

The C.E.O. reported that The Library was successful in securing a HRDC grant for the purpose of hiring a summer student. Angela Beare has been hired for the position of Summer Reading Programme/Digitization Project Co-ordinator.

6.4 Strawberry Festival Spelling Bee

The C.E.O. reported that another judge or registrar is still needed for the Strawberry Festival Spelling Bee and volunteers are still needed for the Summer Reading Programme.

7. Committee Reports:

(i) Book-Sale Committee – Revised Wish List

The Library Board had before them a report – Book Sale Profits – Identified for Purchase – 2006 prepared by the C.E.O. The \$2,200 grant was approved through the HRDC for the SRP Co-ordinator.

Motion #06-055

Moved by Janet Reid, seconded by Deborah McNeely, that:

The Library Board approve the revised Book Sale Profits – Identified Items for Purchase – 2006 report as follow:

Book Sale Profits – Identified Items for Purchase – 2006

1. SRP Co-ordinator	\$2,200
2. SRP Prizes	\$1,800
3. Funding for March Break	\$750
4. Renewal of Novelist database	\$1,000
5. Author Visit	\$500
6. Library Week Prizes	\$300
7. Stackable chairs – 20	\$2,000
8. Magazine Covers	\$2,200
9. Graphic Novels	\$900
TOTAL	\$11,650

Additional items for consideration should HRDC grant be received for the SRP Co-ordinator:

10. Laminator	\$250
11. Author Visits	\$1,000
12. Daycare and Strawberry Tea Prizes	\$200
13. Reserve amount	\$750
Total	\$2,200 Carried.

(ii) Seniors Sub-Committee of the Board – Tuesday, May 16, 2006

The Library Board had before them the minutes of the Seniors Sub-Committee Meeting held on Tuesday, May 16, 2006. The C.E.O. reported on the Seniors Spring Fling held on Wednesday, May 10, 2006 and thanked Monica van Maris for representing the Library Board at the Spring Fling party.

Motion #06-056

Moved by Deborah McNeely, seconded by Colette Brown, that:

The Library Board accept the C.E.O.'s report on the Seniors' Spring Fling Party held on Wednesday, May 10, 2006 and the minutes from the Seniors Sub-Committee Meeting held on Tuesday, May 16, 2006. Carried.

(iii) Students Sub-Committee of the Board - nil

8. Report from Council

Councillor Phil Bannon thanked the Library Board Members for their time that they have put into the Board and their outreach into the community. Councillor Bannon has had complaints that Library patrons are misusing the Library computers to look at offensive material on the Internet. The CEO explained that the York Regional Police have met with Library staff and informed them of their rights in dealing with this type of situation. There is a policy that patrons have to read before they can proceed onto the Internet. There are no security steps that the Library can take to prevent this problem other than staff keeping an eye out for guilty parties.

9. Report from SOLS - nil

10. New Business

10.1 WSPL Charges Policy

The Library Board had before them two documents – Charges Policy, revised September 8, 2005 and User Fee By-Law July 1st, 2006. The C.E.O. asked the Library Board to consider approving the User Fee By-Law July 1st, 2006 to be used in place of the Charges Policy revised September 8, 2005 due to the change with GST this year. The processing charges on fines will be changed to a flat \$3.00 for all processing.

Motion #06-057

Moved by Dr. Davidson, seconded by Deborah McNeely, that:

The Library Board approve the User Fee By-Law July 1st, 2006, with processing charges on fines being changed to a flat price of \$3.00 due to GST being reduced from 7% to 6% this year and that the User Fee By-Law replace the Charges Policy revised September 8, 2005 Carried.

10.2 2006 Ontario Volunteer Awards

The C.E.O. reported that the Library has four volunteers who will receive awards for their years of service at a ceremony in Richmond Hill on Monday evening. The volunteers are: Monica van Maris – 25 years, Pat Tipson – 10 years, Deborah McNeely – 5 years and Janet Reid – 5 years.

10.3 Internet Connectivity Reimbursement

The C.E.O. reported that the Ministry of Culture has confirmed another extension to the Internet Connectivity Funding for public libraries in Ontario. SOLS will continue to administer this provincial fund until March 31, 2007.

11. Resolution to hold an In-Camera meeting for the purpose of discussing a personnel matter.

Motion - #06-058

Moved by Janet Reid, seconded by Colette Brown, that:
The Library Board move In-Camera for the purpose of discussing a personnel matter.
Carried.

Board moved In-Camera - 7:45 p.m.
Board resumed regular meeting - 7:55 p.m.

12. Resolution to adopt the recommendations of the In-Camera meeting of June 1, 2006

Motion - #06-059

Moved by Janet Reid, seconded by John Relph, that:
The Library Board adopt the recommendations of the In-Camera meeting on June 1,
2006. Carried.

13. Adjournment

Motion #06-060

Moved by Deborah McNeely, that:
The meeting be adjourned. Time 8:00 pm.

_____ Chairman