

A regular meeting of the Whitchurch-Stouffville Public Library Board was held on Thursday, May 4, 2006 at 7:050 pm at the Library. Councillor Phil Bannon, Janet Reid and Deborah McNeely were absent. Staff in attendance: Carolyn Nordheimer James and Barbara St. John.

The Chair presented the C.E.O. with a cake and card to express the Library Board and Library Staff's appreciation for all the C.E.O.'s accomplishments in her first year at the Library.

1. Introduction of Addendum Items
10.4 Children's Furniture
2. Adoption of Agenda
Motion - #06-040
Moved by John Relph, seconded by Colette Brown that:
The agenda be adopted as revised. Carried.
3. Declarations - nil
4. Adoption of minutes of the last meeting –April 6, 2006
Motion - #06-041
Moved by John Relph, seconded by Colette Brown, that:
The minutes of the last meeting of April 6, 2006, be adopted as presented.
5. Delegations – nil
6. Business arising from the Minutes of the Last Meeting
 - 6.1 SOLS – Strategic Planning
The C.E.O. reported that Janet Reid has sent her regrets. Janet will forward the results from the Community Profile research that she has been collecting to the Library Members. The Library Board Members have been e-mailed documents for the Strategic Planning Session on Saturday, May 13, 2006. Debbie McNeely, Councillors Phil Bannon and Rob Hargrave are unable to attend the session and have sent regrets. The Library will receive an invoice for \$800 plus from SOLS for their services. The C.E.O. suggested taking the money from donations.
Motion - #06-42
Moved by John Relph, seconded by Colette Brown, that:
The Library Board accept the SOLS Strategic Planning report. Carried.
Motion - #06-043
Moved by John Relph, seconded by Roger Glazin, that:
The Library Board approve the \$800 plus payable to SOLS for services re: Strategic Planning Session being taken from donations. Carried.
 - 6.2 Resolution from Waterloo City Council regarding the Provincial Library Grant
The Resolution from Waterloo City Council regarding the Provincial Library Grant wasn't forwarded to Council so was not presented at the last Council Meeting.
Motion - #06-44
Moved By Rob Hargrave, seconded by Colette Brown, that:
Councillor Rob Hargrave forward the Resolution from Waterloo City Council regarding the Provincial Library Grant to Council for discussion at the Council Meeting on May 16, 2006.Carried

- 6.3 Library/Lebovic Centre Family Night
The C.E.O. reported that the Library/Lebovic Family night was a huge success. There were 175 people through the Library and 95 people in the pool during the three hours. There are plans to host another such event at the end of September and then once a month in October & November 2006 & January, February, March & April, 2007.
Motion - #06-45
Moved by Colette Brown, seconded by John Relph, that:
The Library Board accept the Library/Lebovic Centre Family Night report.
Carried.
- 6.4 Music Mania
The C.E.O. reported that she attended the Music Mania Show and the Cast Dinner on Saturday evening. The C.E.O. was informed that the cheque for approximately \$500 to \$600 will follow in a few weeks.
7. Committee Reports:
- (i) Book-Sale Committee - Update
John Relph, Chair, reported that the Booksale Committee wrapped up the 2005 year with a Volunteer get together on Monday, April 24, 2006. There were about 30 volunteers who attended. A total of \$11,503.25 was raised through the Library Booksale.
Motion #06-046
Moved by Colette Brown, seconded by Rob Hargrave, that:
The Library Board accept the Book Sale report. Carried
- (ii) Seniors Sub-Committee of the Board – Tuesday, April 18, 2006
The Library Board had before them the minutes of the Seniors Sub-Committee Meeting held on Tuesday, April 18, 2006. The Seniors Spring Fling will be held on Wednesday, May 10, 2006.
Motion #06-047
Moved by John Relph, seconded by Councillor Rob Hargrave, that:
The Library Board accept the Seniors Sub-Committee Meeting Minutes held on Tuesday, April 18, 2006. Carried.
- (iii) Students Sub-Committee of the Board - nil
8. Report from Council
Councillor Rob Hargrave reported that the Town Budget was approved 3 % lower than forecasted. Latcham Gallery is hosting an Arty Party at Cedar Beach, Musselman's Lake on May 6, 2006. Tickets are \$20.00 each. Councillor Hargrave encouraged Board Members to support the Gallery.
9. Report from SOLS - nil
10. New Business
- 10.1 OLBA Spring 2006 Report
The Library Board had before them a document – OLBA Spring 2006 Report sent on behalf of Suzanne Culp, OLBA. For Information only.

10.2 Library Strategic Development Fund Grant

The C.E.O. reported that the Library was not successful in obtaining a Library Strategic Development Fund Grant.

10.3 Strawberry Festival

(i) Strawberry Tea Party

The Library has decided to get involved in the Strawberry Festival this year by holding a Strawberry Tea on Friday, June 30, 2006. The Mayor has asked that the Strawberry Tea be held under the Marquee in the Park instead of at the Library. A discussion ensued.

Motion - #06-048

Moved by Councillor Rob Hargrave, seconded by John Relph, that:

The Strawberry Tea be held in the Multi Purpose Room at the Library on Friday, June 30, 2006. Carried.

(ii) The Library also decided to participate in the Strawberry Festival Spelling Bee on Saturday, July 1, 2006 from 1-3 p.m. Two people are needed to help with the Spelling Bee Registration and two more are needed as judges. Monica van Maris offered to help with the Registration.

10.4 Children's Furniture

The C.E.O. asked for approval to purchase additional furniture for the children's area of the Library. Some of the current furniture will be used to set up a new area for young adults. The C.E.O. asked that approximately \$6,500 of the Estate of Helen Caroline Abell that was donated to the Library in 2005 as well as the incoming donation of approximately \$500 - \$600 from Music Mania be used for the children's furniture.

Motion - #06-049

Moved by Colette Brown, seconded by John Relph, that:

The Library approve the purchasing of new furniture for the children's area using approximately \$6,500 from the Estate of Helen Caroline Abell that was donated to the Library in 2005 and the incoming donation of approximately \$500 - \$600 from Music Mania. Carried.

Councillor Rob Hargrave left the meeting at 7:40 p.m.

10.5 Ebsco Demonstration – Catherine Sword

Catherine Sword, Co-ordinator of Public Services, gave an Ebsco Demonstration to the Library Board. The demonstration gave an overview of the Digital Library Link covering basic and advanced searching, refining a search, creating accounts, saving search strategies and creating alerts. The Chair thanked Catherine for her very informative demonstration.

11. Adjournment

Motion #06-50

Moved by John Relph, that:

The meeting be adjourned. Time 8:08 pm.

_____ Chairman

